

ENABLING DECLARATION  
ESTABLISHING A PLAN FOR  
CONDOMINIUM OWNERSHIP  
OF  
WILLOW BROOK CONDOMINIUM



WHEREAS, WILLOW BROOK APARTMENTS LTD., (hereinafter referred to as "Grantor") owns certain real property herein described; and

WHEREAS, said Grantor has improved said property by constructing thereon a 64 unit multifamily structure known as Willow Brook Apartments LTD., said structure having been constructed in accordance with plans and specifications prepared by Michael Mahaffey & Associates; and

WHEREAS, said Grantor hereby establishes by this declaration a plan for the individual ownership of the real property estates consisting of the area or space contained in each of the apartment units in said multifamily structure, and the co-ownership by the individual and separate owners thereof, as tenants in common, of all of the remaining real property which is hereinafter defined and referred to herein as the "common areas and facilities."

NOW, THEREFORE, said Grantor, the fee owner of the following described real property, to-wit:

A tract of land situated in the NE/4 of Section 16, Township 26 North, Range 13 East, Washington County, Oklahoma, being more particularly described as follows to-wit: Beginning at a point on the North line of said section 16, 1,593.91 feet West of the Northeast corner thereof, thence due West and along the North line of said Section 16, a distance of 388.27 feet to the Northwest corner of the E/2 W/2 NE/4 of said section 16, thence due South and along the West line of said E/2 a distance of 1139.97 feet, thence N.25 32'E. 582.16 feet, thence N. 12 30'E.

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629.93 feet to the point of beginning.

hereby makes the following declarations as to divisions, covenants, restrictions, limitations, conditions and uses to which the above described real property and improvements thereon, consisting of a 64 unit multifamily structure and appurtenances, may be put, hereby specifying that said declaration shall constitute covenants to run with the land and shall be binding on said Grantor, its successors and assigns, and all subsequent owners of all or any part of said real property and improvements, together with their grantees, successors, heirs, executors, administrations, devisees or assigns:

A. Said Grantor, in order to establish a plan of condominium ownership for the above-described property and improvements, hereby covenants and agrees that it hereby divides said real property into the following separate freehold estates:

1. The Willow Brook Condominium consists of 8 Two Story buildings and one building of 1 story constructed of wood and steel with firewalls and brick veneer. Totally there are 64 separately designated and legally described freehold Estates consisting of the spaces or areas, being the space or area contained in the perimeter walls of each of the 64 apartment units in said multifamily structure constructed on said property, said spaces being defined, and referred to herein as "Apartment Spaces." That said separately described freehold Estates consist of three types, Type A, B, and C, and are defined as follows:

TYPE A

Living Area 708 sq. ft.  
Number of Rooms 4 Rooms and 1 bath  
Ownership % 1.060%

TYPE B

Living Area 961 sq.ft.  
Number of Rooms 5 rooms and 1 3/4 baths  
Ownership % 1.500%

TYPE C

Living Area 1,236 sq.ft.  
Number of Rooms 6 Rooms and 2 full baths  
Ownership % 1.970%

2. A freehold estate consisting of the remaining portion of the real property is described and referred to herein as the "common areas and

facilities," which definition includes the multi-family structure and the property upon which it is located, and specifically includes, but is not limited to, the land, roof, main walls, slabs, elevator, elevator shaft, staircases, lobbies, halls, parking spaces, storage spaces, community and comercial facilities, swimming pool, pumps, water tank, trees, pavement, balconies, pipes, wires, conduits, air conditioners and ducts, or other public utility lines.

B. For the purpose of this declaration, the ownership of each "Apartment Space" shall include the respective undivided interest in the common areas and facilities specified and established in "E" hereof, and each "Apartment Space" together with the undivided interest is defined and hereinafter referred to as "Unit."

C. A portion of the "common areas and facilities" is hereby set aside and allocated for the restricted use of the respective "Apartment Spaces," as is hereinafter designated, and as shown on survey attached hereto, and said areas shall be known as "restricted common areas and facilities."

D. The 64 individual "Apartment Spaces" hereby established and which shall be individually conveyed are described as follows:

TYPE A UNITS

919 - A - B - C - D  
923 - A - B - C - D

TYPE B UNITS

900 - A - B - C - D  
901 - A - B - C - D  
904 - A - B - C - D  
905 - A - B - C - D  
909 - A - B - C - D  
912 - A - B - C - D  
913 - A - B - C - D  
918 - A - B - C - D  
922 - A - B - C - D  
928 - A - B - C - D

TYPE C UNITS

935 - A - B - C - D  
936 - A - B - C - D  
939 - A - B - C - D

TYPE C UNITS (CON'T)

942 - A - B - C - D

E. The undivided interest in the "common facilities" hereby established and which shall be conveyed with each respective "Apartment Space" is as follows:

- TYPE A Apartment Units are 1.060% of total complex area.
- TYPE B Apartment Units are 1.500% of total complex area.
- TYPE C Apartment Units are 1.970% of total complex area.

The above respective undivided interests established and to be conveyed with the respective "Apartment Spaces" as indicated above, cannot be changed, and said Grantor, its successors and assigns, and grantees, covenant and agree that the undivided interests in the "common areas and facilities" and the fee titles to the respective "Apartment Spaces" conveyed therewith, shall not be separated or separately conveyed, and each said undivided interest shall be deemed to be conveyed or encumbered with its respective "Apartment Space" even though the description in the instrument of conveyance or encumbrance may refer only to the fee title to the "Apartment Space."

F. The proportionate shares of the separate owners of the respective "family Units" in the profits and common expenses in the "common area and facilities," in the Association of Owners, is based on the proportionate value that each of the "family units" referred to herein, bears the value of \$2,742,640.00, which represents the total value of all of the "family units." The value of the respective "family units," and their proportionate shares in the common profits and expenses shall be as follows:

<u>UNITS</u>	<u>PROPORTIONATE REPRESENTATION IN PROFITS AND EXPENSES</u>
Type A (8) Value \$34,000.00	1.060%
Type B (40) Value \$48,000.00	1.500%
Type C (16) Value \$54,000.00	1.970%

G. The "restricted common areas and facilities" allocated for the restricted uses of the respective "family units" are as follows:

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APARTMENT UNITS 1 thru 64: That portion of the common elements consisting of separate and designated porch and balcony areas adjoining the Apartment Space associated with the family unit is reserved as an appurtenance to that particular unit. Said restricted areas are further described, located and shown on the survey attached hereto.

H. That attached hereto and made a part hereof as Exhibit "A" is a survey consisting of 1 sheet as prepared by Jack O. Greenawalt, dated February 25, 1982.

I. Said Grantor, its successors and assigns, by this declaration, and all future owners of the "family units," by their acceptance of their deeds, covenant and agree as follows:

1. That the "common areas and facilities" shall remain undivided; and no owner shall bring any action for partition, it being agreed that this restriction is necessary in order to preserve the rights of the owners with respect to the operation and management of the condominium.
2. That the "Apartment Spaces" shall be occupied and used by the respective owners only as a private dwelling for the owner, his family, tenants, and social guests and for no other purpose.
3. The owner of the respective "Apartment Spaces" shall not be deemed to own the underdecorated and/or unfinished surfaces of the perimeter walls, floors and ceilings surrounding his respective "Apartment Space," nor shall said owner be deemed to own pipes, wires, conduits or other public utility lines running through said respective "Apartment Spaces" which are utilized for, or serve more than one "Apartment Space," except as tenants in common with the other "family unit" owners as heretofore provided in "E". Said owner, however, shall be deemed to own the walls and partitions which are contained in said owner's respective "Apartment Space," and also shall be deemed to own the inner decorated and/or finished surfaces of the perimeter walls, floors and ceilings, including plaster, paint, wallpaper, etc.
4. The owners of the respective "Apartment Spaces" agree that if any portion of the "common areas and facilities" encroaches upon the "Apartment

Spaces," a valid easement for the encroachment and for the maintenance of same, so long as it stands, shall and does exist. In the event the multifamily structure is partially or totally destroyed, and then rebuilt, the owners of "Apartment Spaces" agree that minor encroachment of parts of the "common areas and facilities" due to construction shall be permitted and that valid easement for said encroachment and the maintenance thereof shall exist.

5. That an owner of a "family unit" shall automatically, upon becoming the owner of a "family unit or units," be a member of WILLOW BROOK CONDOMINIUM HOME OWNERS ASSOCIATION, BARTLESVILLE, OKLAHOMA, INC. hereinafter referred to as the "Association," and shall remain a member of said Association until such time as his ownership ceases for any reason, at which time his membership in said Association shall automatically cease.
6. That the owners of "family units" covenant and agree that the administration of the condominium shall be in accordance with the provisions of this Declaration, the By-Laws of the Association which are made a part hereto and attached as Exhibit "B."
7. That each owner, tenant or occupant of a "family unit" shall comply with the provisions of this Declaration, the By-Laws, decisions and resolutions of the Association or its representative, as lawfully amended from time to time, and failure to comply with any such provisions, decisions, or resolutions, shall be grounds for an action to recover sums due, for damages, or for injunctive relief.
8. That this Declaration shall not be revoked or any of the provisions herein amended unless all of the owners and the mortgages of all of the mortgages covering the "family units" unanimously agree to such revocation or amendment by duly recorded instruments.
9. That no owner of a "family unit" may exempt himself from liability for his contribution towards the common expenses by waiver of the use or enjoyment of any of the common areas and facilities or by the abandonment of his "family unit."

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- J. All sums assessed by the Association but unpaid for the share of the common expenses chargeable to any family unit shall constitute a lien on such family unit prior to all other liens except only (1) tax liens on the family unit in favor of any assessing unit and special district, and (2) all sums unpaid on the first mortgage of record. Such lien may be foreclosed by suit by the manager or Board of Directors, acting on behalf of the owners of the family units, in like manner as a mortgage of real property. In any such foreclosure the family unit owner shall be required to pay a reasonable rental for the family unit, if so provided in the by-laws, and the plaintiff in such foreclosure action shall be entitled to the appointment of a receiver to collect the same. The manager or Board of Directors, acting on behalf of the owners of the family units, shall have power, unless prohibited herein, to bid in the unit at foreclosure sale, and to acquire and hold, lease, mortgage and convey the same. Suit to recover a money judgement for unpaid common expenses shall be maintainable without foreclosing or waiving the lien securing the same.
- K. Where the mortgagee of a first mortgage of record or other purchaser of a family unit obtains title to the unit as a result of foreclosure of the first mortgage, such acquirer of title, his successors and assigns, shall not be liable for the share of the common expenses or assessments by the Association chargeable to such family unit which became due prior to the acquisition of title to such family unit by such acquirer. Such unpaid share of common expenses or assessments shall be deemed to be common expenses collectible from all of the family units including such acquirer, his successors and assigns.
- L. The respective "family units" shall not be rented by the owners thereof for transient or hotel purposes, which shall be defined as (a) rental for any period less than thirty (30) days; or (b) any rental if the occupants of the "family unit" are provided customary hotel services, such as room service for food and beverage, maid service, furnishing laundry and linen, and bellboy service. Other than the foregoing obligations, the owners of the respective "family units" shall have the absolute right to lease same provided that said lease is made subject to the covenants and restrictions contained in this Declaration and further subject to the By-Laws. (Attached hereto)

- M. In the event the property subject to this Enabling Declaration is totally or substantially damaged or destroyed, the repair, reconstruction, or disposition of the property shall be provided by 60 Oklahoma Statutes, Section 527.
- N. In a voluntary conveyance of a family unit the grantee of the unit shall be jointly and severally liable with the grantor for all unpaid assessments by the Association against the letter for his share of the common expenses up to the time of the grant or conveyance, without prejudice to the grantee's right to recover from the grantor the amounts paid by the grantee therefor. However, any such grantee shall be entitled to a statement from the manager or Board of Directors of the Association, as the case may be, setting forth the amount of the unpaid assessments against the grantor due the Association and such grantee shall not be liable for, nor shall the family unit conveyed be subject to a lien for, any unpaid assessments made by the Association against the grantor in excess of the amount therein set forth.
- O. All agreements and determinations lawfully made by the Association in accordance with the voting percentages established in the 60 Oklahoma Statutes, Section 502, this Declaration or in the By-Laws, shall be deemed to be binding on all owners of family units, their successors and assigns.
- P. That the Board of Directors of the Association of Owners, or the Management Agent, or Manager shall obtain and continue in effect blanket property insurance in form and amounts satisfactory to mortgages holding first mortgages covering family units but without prejudice to the right of the owner of a family unit to obtain individual family unit insurance.
- Q. That insurance premiums for any blanket insurance coverage shall be a common expense to be paid by monthly assessments levied by the Association of Owners; and that such payments shall be held in a separate escrow account of the Association of Owners and used solely for the payment of the blanket property insurance premiums as such premiums become due.
- R. That so long as said Grantor, its successors and assigns, owns one or more of the family units established and described herein, said Grantor, its successors and assigns shall be subject to the provisions of this Declaration and of Exhibits "A" and "B", attached hereto; and said Grantor covenants to take no action which would adversely affect the rights of the Association with respect to assurances against latent defects in the





AMENDED  
ENABLING DECLARATION  
ESTABLISHING A PLAN FOR  
CONDOMINIUM OWNERSHIP  
OF  
WILLOW BROOK CONDOMINIUM

STATE OF OKLAHOMA  
WASHINGTON COUNTY CL.  
BENJAMIN NORTH  
DEPUTY  
APR 20 4 07 PM '82  
FILED

WHEREAS, WILLOW BROOK APARTMENTS LTD., (hereinafter referred to as "Grantor") owns certain real property herein described; and

WHEREAS, said Grantor has improved said property by constructing thereon a 64 unit multifamily structure known as Willow Brook Apartments LTD., said structure having been constructed in accordance with plans and specifications prepared by Michael Mahaffey & Associates; and

WHEREAS, said Grantor hereby establishes by this declaration a plan for the individual ownership of the real property estates consisting of the area or space contained in each of the apartment units in said multifamily structure, and the co-ownership by the individual and separate owners thereof, as tenants in common, of all of remaining real property which is hereinafter defined and referred to herein as the "common areas and facilities."

NOW, THEREFORE, said Grantor, the fee owner of following described real property, to-wit:

A tract of land situated in the NE/4 of Section 16, Township 26 North, Range 13 East, Washington County, Oklahoma, being more particularly described as follows to-wit: Beginning at a point on the North line of said section 16, 1,593.91 feet West of the Northeast corner thereof, thence due West and along the North line of said Section 16, a distance of 388.27 feet to the Northwest corner of the E/2 W/2 NE/4 of said section 16, thence due South and along the West line of said E/2 a distance of 1139.97 feet, thence N.25 32'E. 582.16 feet, thence N. 12 30'E.

STATE OF OKLAHOMA  
WASHINGTON COUNTY CL.  
BENJAMIN NORTH  
DEPUTY  
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629.93 feet to the point of beginning.

hereby makes the following declarations as to divisions, covenants, restrictions, limitations, conditions and uses to which the above described real property and improvements thereon, consisting of a 64 unit multifamily structure and appurtenances, may be put, hereby specifying that said declaration shall constitute covenants to run with the land and shall be binding on said Grantor, its successors and assigns, and all subsequent owners of all or any part of said real property and improvements, together with their grantees, successors, heirs, executors, administrations, devisees or assigns:

A. Said Grantor, in order to establish a plan of condominium ownership for the above-described property and improvements, hereby covenants and agrees that it hereby divides said real property into the following separate freehold estates:

1. The Willow Brook Condominium consists of 8 Two Story buildings and one building of 1 story constructed of wood and steel with firewalls and brick veneer. Totally there are 64 separately designated and legally described freehold Estates consisting of the spaces or areas, being the space or area contained in the perimeter walls of each of the 64 apartment units in said multifamily structure constructed on said property, said spaces being defined, and referred to herein as "Apartment Spaces." That said separately described freehold Estates consist of three types, Type A, B, and C, and are defined as follows:

TYPE A

Living Area 708 sq. ft.  
Number of Rooms 4 Rooms and 1 bath  
Ownership % 1.060%

TYPE B

Living Area 961 sq.ft.  
Number of Rooms 5 rooms and 1 3/4 baths  
Ownership % 1.500%

TYPE C

Living Area 1,236 sq.ft.  
Number of Rooms 6 Rooms and 2 full baths  
Ownership % 1.970%

2. A freehold estate consisting of the remaining portion of the real property is described and referred to herein as the "common areas and

facilities," which definition includes the multi-family structure and the property upon which it is located, and specifically includes, but is not limited to, the land, roof, main walls, slabs, elevator, elevator shaft, staircases, lobbies, halls, parking spaces, storage spaces, community and comercial facilities, swimming pool, pumps, water tank, trees, pavement, balconies, pipes, wires, conduits, or other public utility lines.

B. For the purpose of this declaration, the ownership of each "Apartment Space" shall include the respective undivided interest in the common areas and facilities specified and established in "E" hereof, and each "Apartment Space" together with the undivided interest is defined and hereinafter referred to as "Unit."

C. A portion of the "common areas and facilities" is hereby set aside and allocated for the restricted use of the respective "Apartment Spaces," as is hereinafter designated, and as shown on survey attached hereto, and said areas shall be known as "restricted common areas and facilities."

D. The 64 individual "Apartment Spaces" hereby established and which shall be individually conveyed are described as follows:

TYPE A UNITS

919 - A - B - C - D  
923 - A - B - C - D

TYPE B UNITS

900 - A - B - C - D  
901 - A - B - C - D  
904 - A - B - C - D  
905 - A - B - C - D  
909 - A - B - C - D  
912 - A - B - C - D  
913 - A - B - C - D  
918 - A - B - C - D  
922 - A - B - C - D  
928 - A - B - C - D

TYPE C UNITS

935 - A - B - C - D  
936 - A - B - C - D  
939 - A - B - C - D

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TYPE C UNITS (CON'T)

942 - A - B - C - D

E. The undivided interest in the "common facilities" hereby established and which shall be conveyed with each respective "Apartment Space" is as follows:

- TYPE A Apartment Units are 1.060% of total complex area.
- TYPE B Apartment Units are 1.500% of total complex area.
- TYPE C Apartment Units are 1.970% of total complex area.

The above respective undivided interests established and to be conveyed with the respective "Apartment Spaces" as indicated above, cannot be changed, and said Grantor, its successors and assigns, and grantees, covenant and agree that the undivided interests in the "common areas and facilities" and the fee titles to the respective "Apartment Spaces" conveyed therewith, shall not be separated or separately conveyed, and each said undivided interest shall be deemed to be conveyed or encumbered with its respective "Apartment Space" even though the description in the instrument of conveyance or encumbrance may refer only to the fee title to the "Apartment Space."

F. The proportionate shares of the separate owners of the respective "family Units" in the profits and common expenses in the "common area and facilities," in the Association of Owners, is based on the proportionate value that each of the "family units" referred to herein, bears the value of \$2,742,640.00, which represents the total value of all of the "family units." The value of the respective "family units," and their proportionate shares in the common profits and expenses shall be as follows:

<u>UNITS</u>	<u>PROPORTIONATE REPRESENTATION IN PROFITS AND EXPENSES</u>
Type A (8) Value \$34,000.00	1.060%
Type B (40) Value \$48,000.00	1.500%
Type C (16) Value \$54,000.00	1.970%

G. The "restricted common areas and facilities" allocated for the restricted uses of the respective "family units" are as follows:

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APARTMENT UNITS 1 thru 64: That portion of the common elements consisting of separate and designated porch and balcony areas adjoining the Apartment Space associated with the family unit is reserved as an appurtenance to that particular unit. Said restricted areas are further described, located and shown on the survey attached hereto.

H. That attached hereto and made a part hereof as Exhibit "A" is a survey consisting of 1 sheet as prepared by Jack O. Greenawalt, dated February 25, 1982.

I. Said Grantor, its successors and assigns, by this declaration, and all future owners of the "family units," by their acceptance of their deeds, covenant and agree as follows:

1. That the "common areas and facilities" shall remain undivided; and no owner shall bring any action for partition, it being agreed that this restriction is necessary in order to preserve the rights of the owners with respect to the operation and management of the condominium.
2. That the "Apartment Spaces" shall be occupied and used by the respective owners only as a private dwelling for the owner, his family, tenants, and social guests and for no other purpose.
3. The owner of the respective "Apartment Spaces" shall not be deemed to own the underdecorated and/or unfinished surfaces of the perimeter walls, floors and ceilings surrounding his respective "Apartment Space," nor shall said owner be deemed to own pipes, wires, conduits or other public utility lines running through said respective "Apartment Spaces" which are utilized for, or serve more than one "Apartment Space," except as tenants in common with the other "family unit" owners as heretofore provided in "E". Said owner, however, shall be deemed to own the walls and partitions which are contained in said owner's respective "Apartment Space," and also shall be deemed to own the inner decorated and/or finished surfaces of the perimeter walls, floors and ceilings, including plaster, paint, wallpaper, etc.
4. The owners of the respective "Apartment Spaces" agree that if any portion of the "common areas and facilities" encroaches upon the "Apartment

Spaces," a valid easement for the encroachment and for the maintenance of same, so long as it stands, shall and does exist. In the event the multifamily structure is partially or totally destroyed, and then rebuilt, the owners of "Apartment Spaces" agree that minor encroachment of parts of the "common areas and facilities" due to construction shall be permitted and that valid easement for said encroachment and the maintenance thereof shall exist.

5. That an owner of a "family unit" shall automatically, upon becoming the owner of a "family unit or units," be a member of WILLOW BROOK CONDOMINIUM HOME OWNERS ASSOCIATION, BARTLESVILLE, OKLAHOMA, INC. hereinafter referred to as the "Association," and shall remain a member of said Association until such time as his ownership ceases for any reason, at which time his membership in said Association shall automatically cease.
6. That the owners of "family units" covenant and agree that the administration of the condominium shall be in accordance with the provisions of this Declaration, the By-Laws of the Association which are made a part hereto and attached as Exhibit "B."
7. That each owner, tenant or occupant of a "family unit" shall comply with the provisions of this Declaration, the By-Laws, decisions and resolutions of the Association or its representative, as lawfully amended from time to time, and failure to comply with any such provisions, decisions, or resolutions, shall be grounds for an action to recover sums due, for damages, or for injunctive relief.
8. That this Declaration shall not be revoked or any of the provisions herein amended unless all of the owners and the mortgages of all of the mortgages covering the "family units" unanimously agree to such revocation or amendment by duly recorded instruments.
9. That no owner of a "family unit" may exempt himself from liability for his contribution towards the common expenses by waiver of the use or enjoyment of any of the common areas and facilities or by the abandonment of his "family unit."

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BOOK 776 PAGE 898

- J. All sums assessed by the Association but unpaid for the share of the common expenses chargeable to any family unit shall constitute a lien on such family unit prior to all other liens except only (1) tax liens on the family unit in favor of any assessing unit and special district, and (2) all sums unpaid on the first mortgage of record. Such lien may be foreclosed by suit by the manager or Board of Directors, acting on behalf of the owners of the family units, in like manner as a mortgage of real property. In any such foreclosure the family unit owner shall be required to pay a reasonable rental for the family unit, if so provided in the by-laws, and the plaintiff in such foreclosure action shall be entitled to the appointment of a receiver to collect the same. The manager or Board of Directors, acting on behalf of the owners of the family units, shall have power, unless prohibited herein, to bid in the unit at foreclosure sale, and to acquire and hold, lease, mortgage and convey the same. Suit to recover a money judgement for unpaid common expenses shall be maintainable without foreclosing or waiving the lien securing the same.
- K. Where the mortgagee of a first mortgage of record or other purchaser of a family unit obtains title to the unit as a result of foreclosure of the first mortgage, such acquirer of title, his successors and assigns, shall not be liable for the share of the common expenses or assessments by the Association chargeable to such family unit which became due prior to the acquisition of title to such family unit by such acquirer. Such unpaid share of common expenses or assessments shall be deemed to be common expenses collectible from all of the family units including such acquirer, his successors and assigns.
- L. The respective "family units" shall not be rented by the owners thereof for transient or hotel purposes, which shall be defined as (a) rental for any period less than thirty (30) days; or (b) any rental if the occupants of the "family unit" are provided customary hotel services, such as room service for food and beverage, maid service, furnishing laundry and linen, and bellboy service. Other than the foregoing obligations, the owners of the respective "family units" shall have the absolute right to lease same provided that said lease is made subject to the covenants and restrictions contained in this Declaration and further subject to the By-Laws. (Attached hereto)



- M. In the event the property subject to this Enabling Declaration is totally or substantially damaged or destroyed, the repair, reconstruction, or disposition of the property shall be provided by 60 Oklahoma Statutes, Section 527.
- N. In a voluntary conveyance of a family unit the grantee of the unit shall be jointly and severally liable with the grantor for all unpaid assessments by the Association against the letter for his share of the common expenses up to the time of the grant or conveyance, without prejudice to the grantee's right to recover from the grantor the amounts paid by the grantee therefor. However, any such grantee shall be entitled to a statement from the manager or Board of Directors of the Association, as the case may be, setting forth the amount of the unpaid assessments against the grantor due the Association and such grantee shall not be liable for, nor shall the family unit conveyed be subject to a lien for, any unpaid assessments made by the Association against the grantor in excess of the amount therein set forth.
- O. All agreements and determinations lawfully made by the Association in accordance with the voting percentages established in the 60 Oklahoma Statutes, Section 502, this Declaration or in the By-Laws, shall be deemed to be binding on all owners of family units, their successors and assigns.
- P. That the Board of Directors of the Association of Owners, or the Management Agent, or Manager shall obtain and continue in effect blanket property insurance in form and amounts satisfactory to mortgages holding first mortgages covering family units but without prejudice to the right of the owner of a family unit to obtain individual family unit insurance.
- Q. That insurance premiums for any blanket insurance coverage shall be a common expense to be paid by monthly assessments levied by the Association of Owners; and that such payments shall be held in a separate escrow account of the Association of Owners and used solely for the payment of the blanket property insurance premiums as such premiums become due.
- R. That so long as said Grantor, its successors and assigns, owns one or more of the family units established and described herein, said Grantor, its successors and assigns shall be subject to the provisions of this Declaration and of Exhibits "A" and "B", attached hereto; and said Grantor covenants to take no action which would adversely affect the rights of the Association with respect to assurances against latent defects in the

property or other right assigned to the Association, the members of such association and their successors in interest, as their interests may appear, by reason of the establishment of the condominium.

- S. The terms "Declaration" and "Condominium Ownership" as used herein shall mean and include the terms "Master Deed" and "Apartment Ownership" respectively.
- T. Richard G. Harris whose address is 117 E. Frank Phillips Blvd., Bartlesville, Oklahoma, is hereby appointed to receive service of process.
- U. That at such time as 75% of the apartment units have been sold then Grantor shall relinquish total control of WILLOW BROOK CONDOMINIUM HOME OWNERS ASSOCIATION INC., Bartlesville, Oklahoma, to said Association.

Dated this 24 day of March, 1982, at Bartlesville, Oklahoma.

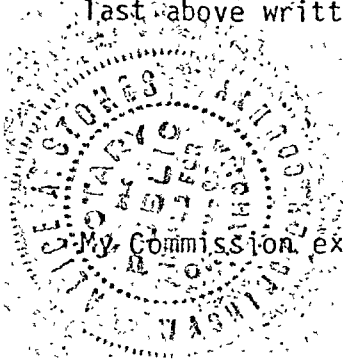
WILLOW BROOK APARTMENTS LTD.  
AN OKLAHOMA LIMITED PARTNERSHIP

by: James L. Diamond  
James L. Diamond

STATE OF OKLAHOMA,     )  
                                  )ss     ACKNOWLEDGMENT  
COUNTY OF WASHINGTON )

Before me the undersigned, a Notary Public in and for said County and State, on this 24 day of March, 1982, personally appeared James L. Diamond to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its General Partner and acknowledged to me that he executed the same as his free and voluntary act and deed of such corporation, for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.



Alex G. Staples  
Notary Public

My Commission expires June 8, 1983

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BOOK 778 PAGE 901

BY-LAWS OF  
WILLOW BROOK CONDOMINIUM HOME OWNERS ASSOCIATION  
BARTLESVILLE, OKLAHOMA INC.

Dated April 28, 1982

ARTICLE 1

PLAN OF APARTMENT OWNERSHIP

SECTION 1. Apartment Ownership. The project located at 4715 S. E. Adams Blvd., Bartlesville, Oklahoma, known as "WILLOW BROOK CONDOMINIUM" is submitted to the provisions of Title 60 Oklahoma Statutes Sections 501 thru 530.

SECTION 2. BY-LAW APPLICABILITY. The provisions of these By-laws are applicable to the project. (The term "project" as used herein shall include the land.)

SECTION 3. PERSONAL APPLICATION. All present or future owners, tenants, future tenants, or their employees, or any other person that might use the facilities of the project in any manner, are subject to the regulations set forth in these By-Laws and to the recorded Plan of Apartment Ownership.

The mere acquisition or rental of any of the family units (hereinafter referred to as "units") of the project or the mere act of occupancy of any of said units will signify that these By-Laws are accepted, ratified, and will be complied with.

ARTICLE 11

VOTING, MAJORITY OF OWNERS, QUORUM, PROXIES

SECTION 1. Voting. Voting shall be one vote per apartment unit.

SECTION 2. MAJORITY OF OWNERS. As used in these By-Laws the term "majority of owners" shall mean those owners holding 51% of the votes.

SECTION 3. QUORUM. Except as otherwise provided in these By-laws, the presence in person or by proxy of a "majority of owners" as defined in Section 2 of this Article shall constitute a quorum.

SECTION 4. PROXIES. Votes may be cast in person or by proxy. Proxies must be filed with the Secretary before the appointed time of each meeting.

ARTICLE III

ADMINISTRATION

Section 1. Association Responsibilities. The owners of the units will constitute the Association of Owners (hereinafter referred to as "Association") who will have the responsibility of administering the project, approving the annual budget, establishing and collecting monthly assessments and arranging for the management of the project pursuant to an agreement, containing provisions relating to the duties, obligations, removal and compensation of the management agent. Except as otherwise provided, decisions and resolutions of the Association shall require approval by a majority of owners.

Section 2. Place of Meetings. Meetings of the Association shall be held at the principal office of the project or such other suitable place convenient to the owners as may be designated by the Board of Directors.

Section 3. Annual Meetings. The first annual meeting of the Association shall be held on January 10, 1983. Thereafter, the annual meetings of the Association shall be held on the first Monday of January each succeeding year. At such meetings there shall be elected by ballot of the owners a Board of Directors in accordance with the requirements of Section 5 of Article IV of these By-Laws. The owners may also transact such other business of the Association as may properly come before them.

Section 4. Special Meetings. It shall be the duty of the President to call a special meeting of the owners as directed by resolution of the Board of Directors or upon a petition signed by a majority of the owners and having been presented to the Secretary, or at the request of the Lenders. The notice of any special meeting shall state the time and place of such meeting and the purpose thereof. No business shall be transacted at a special meeting except as stated in the notice unless by consent of four-fifths of the owners present, either in person or by proxy.

Section 5. Notice of Meetings. It shall be the duty of the Secretary to mail a notice of each annual or special meeting, stating the purpose thereof, as well as the time and place where it is to be held, to each owner of record, at least 5 but not more than 10 days prior to such meeting. The mailing of a notice in the manner provided in this Section shall be considered notice served. Notices of all meetings shall be mailed to the Lender.

Section 6. Adjourned Meetings. If any meeting of owners cannot be organized a quorum has not attended, the owners who are present, either in person or by proxy, may adjourn the meeting to a time not less than forty-eight (48) hours from the time the original meeting was called.

Section 7. Order of Business. The order of business at all meetings of the owners of units shall be as follows:

- (a) Roll Call.
- (b) Proof of notice of meeting or waiver of notice.
- (c) Reading of minutes of preceding meeting.
- (d) Reports of officers.
- (e) Report of Lender, if present.
- (f) Report of committees.

- (g) Election of inspectors of election.
- (h) Election of directors.
- (i) Unfinished business.
- (j) New business.

#### ARTICLE IV

##### BOARD OF DIRECTORS

Section 1. Number and Qualification. The affairs of the Association shall be governed by a Board of Directors composed of 9 persons, all of whom must be owners of units in the project.

Section 2. Powers and Duties. The Board of Directors shall have the powers and duties necessary for the administration of the affairs of the Association and may do all such acts and things as are not by law or by these By-Laws directed to be exercised and done by the owners.

Section 3. Other Duties. In addition to duties imposed by these By-Laws or by resolutions of the Association, the Board of Directors shall be responsible for the following:

- (a) Care, upkeep and surveillance of the project and the common areas and the restricted common areas and facilities.
- (b) Collection of monthly assessments from the owners.
- (c) Designation and dismissal of the personnel necessary for the maintenance and operation of the project, the common areas and facilities and the restricted common areas and facilities.

Section 4. Management Agent. The Board of Directors may employ for the Association a management agent at a compensation established by the Board to perform such duties and services as the Board shall authorize including, but not limited to, the duties listed in Section 3 of this Article.

Section 5. Election and Term of Office. At the first annual meeting of the Association the term of office of two Directors shall be fixed for three (3) years. The term of office of two Directors shall be fixed at two (2) years, and the term of office of one Director shall be fixed at one (1) year. At the expiration of the initial term of office of each respective Director, his successors have been elected and hold their first meeting. (If a larger Board of Directors is contemplated, the terms of office should be established in a similar manner so that they will expire in different years.)

Section 6. Vacancies. Vacancies in the Board of Directors caused by any reason other than the removal of a Director by a vote of the Association shall be filled by vote of the majority of the remaining Directors, even though they may constitute less than a quorum; and each person so elected shall be a Director until a successor is elected at the next annual meeting of the Association.

Section 7. Removal of Directors. At any regular or special meeting duly called, any one or more of the Directors may be removed with or without cause by a majority of the owners and a successor may then and there be

elected to fill the vacancy thus created. Any Director whose removal has been proposed by the owners shall be given an opportunity to be heard at the meeting.

Section 8. Organization Meeting. The first meeting of a newly elected Board of Directors shall be held within ten (10) days of election at such place as shall be fixed by the Directors at the meeting at which such Directors were elected, and no notice shall be necessary to the newly elected Directors in order legally to constitute such meeting, providing a majority of the whole Board shall be present.

Section 9. Regular Meetings. Regular meetings of the Board of Directors may be held at such time and place as shall be determined, from time to time, by a majority of the Directors, but at least two such meetings shall be held during each fiscal year. Notice of regular meetings of the Board of Directors shall be given to each Director, personally or by mail, telephone or telegraph, at least three (3) days prior to the day named for such meeting.

Section 10. Special Meetings. Special meetings of the Board of Directors may be called by the President on three days notice to each Director, given personally or by mail, telephone or telegraph, which notice shall state the time, place (as hereinabove provided) and purpose of the meeting. Special meeting of the Board of Directors shall be called by the President or Secretary in like manner and on like notice on the written request of at least three Directors.

Section 11. Waiver of Notice. Before or at any meeting of the Board of Directors, any Director may, in writing, waive notice of such meeting and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a Director at any meeting of the Board shall be a waiver of notice by him of the time and place thereof. If all the Directors are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting.

Section 12. Board of Director's Quorum. At all meeting of the Board of Directors, a majority of the Directors shall constitute a quorum for the transaction of business, and the acts of the majority of the Directors present at a meeting at which a quorum is present shall be the acts of the Board of Directors. If, at any meeting of the Board of Directors, there be less than a quorum present, the majority of those present may adjourn the meeting from time to time. At any such adjourned meeting, any business which might have been transacted at the meeting as originally called by be transacted without further notice.

Section 13. Fidelity Bonds. The Board of Directors shall require that all officers and employees of the Association handling or responsible for Association funds shall furnish adequate fidelity bonds. The premiums on such bonds shall be paid by the Association.

## ARTICLE V

### OFFICERS

Section 1. Designation. The principal officers of the Association shall be a President, a Vice President, and a Secretary-Treasurer, all of whom shall be elected by and from the Board of Directors. The Directors may appoint an

assistant secretary-treasurer, and such other officers as in their judgment may be necessary.

Section 2. Election of Officers. The officers of the Association shall be elected annually by the Board of Directors at the organization meeting of each new Board and shall hold office at the pleasure of the Board.

Section 3. Removal of Officers. Upon an affirmative vote of a majority of the members of the Board of Directors, any officer may be removed, either with or without cause, and his successor elected at any regular meeting of the Board of Directors, or at any special meeting of the Board called for such purpose.

Section 4. President. The President shall be the chief executive officer of the Association. He shall preside at all meetings of the Association and of the Board of Directors. He shall have all of the general powers and duties which are usually vested in the office of president of an Association, including but not limited to the power to appoint committees from among the owners from time to time as he may in his discretion decide is appropriate to assist in the conduct of the affairs of the Association.

Section 5. Vice President. The Vice President shall take the place of the President and perform his duties whenever the President shall be absent or unable to act. If neither the President nor the Vice President is able to act, the Board of Directors shall appoint some other member of the Board to do so on an interim basis. The Vice President shall also perform such other duties as shall from time to time be imposed upon him by the Board of Directors.

Section 6. Secretary-Treasurer. The Secretary-Treasurer shall keep the minutes of all meetings of the Board of Directors and the minutes of all meetings of the Association; he shall have charge of such books and papers as the Board of Directors may direct; and he shall, in general, perform all the duties incident to the office of Secretary. The Secretary-Treasurer shall have responsibility for Association funds and securities and shall be responsible for keeping full and accurate accounts of all receipts and disbursements in books belonging to the Association. He shall be responsible for the deposit of all moneys and other valuable effects in the name, and to the credit, of the Association in such depositories as may from time to time be designated by the Board of Directors.

## ARTICLE VI

### OBLIGATIONS OF THE OWNERS

Section 1. Assessments. All owners are obligated to pay monthly assessments imposed by the Association to meet all project communal expenses, which may include a liability insurance policy premium and an insurance premium for a policy to cover repair and reconstruction work in case of hurricane, fire, earthquake or other hazard. The assessments shall include monthly payments to a General Operating Reserve.

Section 2. Maintenance and Repair.

- (a) Every owner must perform promptly all maintenance and repair work within his own unit, which if omitted would affect the project in its entirety or in a part belonging to other owners, being expressly responsible for the damages and liabilities that his failure to do so may engender.
- (b) All the repairs of internal installations of the unit such as water, light, gas, power, sewage, telephones, air conditioners, sanitary installations, doors, windows, lamps and all other accessories belonging to the unit area shall be at the owner's expense.
- (c) An owner shall reimburse the Association for any expenditures incurred in repairing or replacing any common areas and facilities damaged through his fault.

Section 3. Use of Family Units-Internal Changes.

- (a) All units shall be utilized for residential purposes only.
- (b) An owner shall not make structural modifications or alterations in his unit or installations located therein without previously notifying the Association in writing, through the Management Agent, if any, or through the President of the Board of Directors, if no management agent is employed. The Association shall have the obligation to answer within fifteen (15) days and failure to do so within the stipulated time shall mean that there is no objection to the proposed modification or alteration.

Section 4. Use of Common Areas and Facilities and Restricted Common Areas and Facilities. An owner shall not place or cause to be placed in the lobbies, vestibules, stairways, elevators and other project areas and facilities of a similar nature both common and restricted, any furniture, packages or objects of any kind. Such areas shall be used for no other purpose than for normal transit through them.

Section 5. Right of Entry.

- (a) An owner shall grant the right of entry to the management agent or to any other person authorized by the Board of Directors or the Association in, in case of any emergency originating in or threatening his unit, whether the owner is present at the time or not.
- (b) An owner shall permit other owners, or their representatives, when so required, to enter his unit for the purpose of performing installations, alterations or repairs to the mechanical or electrical services, provided that requests for entry are made in advance and that such entry is at a time convenient to the owner. In case of an emergency, such right of entry shall be immediate.

Section 6. Rules of Conduct.

- (a) No resident of the project shall post any advertisements, or posters of any kind in or on the project except as authorized by the Association.
- (b) Residents shall exercise extreme care about making noises or the use of musical instruments, radios, television and amplifiers that may disturb other residents. Keeping domestic animals will abide by the Municipal Sanitary Regulations.



- (c) It is prohibited to hang garments, rugs, etc., from the windows or from any of the facades of the project.
- (d) It is prohibited to dust rugs, etc., from the windows, or to clean rugs, etc., by beating on the exterior part of the project.
- (e) It is prohibited to throw garbage or trash outside the disposal installations provided for such purposes in the service areas.
- (f) No owner, resident or lessee shall install wiring for electrical or telephone installation, television antennae, machines or air conditioning units, etc., on the exterior of the project or that protrude through the walls or the roof of the project except as authorized by the Association.

#### ARTICLE VII

##### AMENDMENTS TO PLAN OF APARTMENT OWNERSHIP

By-Laws. These By-Laws may be amended by the Association in a duly constituted meeting for such purpose and no amendment shall take effect unless approved by owners representing at least 75% of the units in the project.

#### ARTICLE VIII

##### MORTGAGES

Section 1. Notice to Association. An owner who mortgages his unit, shall notify the Association through the Management Agent, if any, or the President of the Board of Directors in the event there is no Management Agent, the name and address of his mortgagee; and the Association shall maintain such information in a book entitled "Mortgagees of Units."

Section 2. Notice of Unpaid Assessments. The Association shall at the request of a mortgagee of a unit report any unpaid assessments due from the owner of such unit.

#### ARTICLE IX

##### COMPLIANCE

These By-Laws are set forth to comply with the requirements of O.S. 1971 Title 60 Sec. 501-530.

In case any of these By-Laws conflict with the provision of said statute, it is hereby agreed and accepted that the provisions of the statute will apply.

DECLARATION

COMES now James L. Diamond, acting in his capacity as General Partner for Willow Brook Apartments LTD. and for purposes of this Declaration states as follows:

That Willow Brook Apartments LTD. did heretofore on the 20th day of April, 1982 file for record in the Office of the County Clerk of Washington County, State of Oklahoma a set of engineering plans for Willow Brook Condominiums which is now recorded Plat Envelope #469.

That in Addition thereto on the 7th day of May, 1982, there was filed on behalf of Willow Brook Apartments LTD. an Amended Enabling Declaration creating the Willow Brook Condominium Complex which said Amended Enabling Declaration is recorded in Book 777 at Pages 926-941 in the Office of the County Clerk of Washington County, State of Oklahoma.

That in both the engineering plans and Amended Enabling Declaration the legal description is incorrectly set forth as:

Willow Brook Condominium, described as a tract of land situated in the Northeast Quarter (NE/4) of Section sixteen (16), Township Twenty-six (26) North Range thirteen (13) East, Washington County, Oklahoma being more particularly described as follows to-wit: Beginning at a point on the North line of said Section 16, 1,593.91 feet West of the Northeast Corner thereof; Thence due West and along the North Line of said Section 16, a distance of 388.27 feet to the Northwest Corner of the E/2 W/2 NE/4 of said Section 16; Thence due South and along the West Line of said E/2 a distance of 1,139.97 feet; thence North 25 degrees 32 minutes East 582.16 feet; Thence North 12 degrees 30 minutes East. 629.93 feet to the point of beginning.

When in truth and fact the true and correct legal description should be:

Willow Brook Condominium, described as a tract of land situated in the Northeast Quarter (NE/4) of Section sixteen (16), Township Twenty-six (26) North Range thirteen (13) East, Washington County, Oklahoma being more particularly described as follows to-wit: Beginning at a point on the North Line of said Section 16, 1,593.91 feet West of the Northeast Corner thereof; Thence due West and along the North Line of said Section 16, a distance of 388.27 feet to the Northwest Corner of the E/2 W/2 NE/4 of said Section 16; Thence due South and along the West Line of said E/2 a distance of 1,139.97 feet; Thence North 25 degrees 32 minutes East 582.16 feet; Thence North 12 degrees 30 minutes East. 629.93 feet to the point of beginning less the North 50 feet thereof, Washington County, Oklahoma.

95241

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JAMES L. DIAMOND  
c/o Harris & Riley  
117 E. FRANK PHILLIPS  
BARTLESVILLE, OK  
74003

that both plans and Amended Declaration are hereby amended to show the following described real estate situated in Washington County, State of Oklahoma to-wit:

Willow Brook Condominium, described as a tract of land situated in the Northeast Quarter (NE/4) of Section sixteen (16), Township Twenty-six (26) North, Range thirteen (13) East, Washington County, Oklahoma, being more particularly described as follows, to-wit: Beginning at a point on the North Line of said Section 16, 1,593.91 feet West of the Northeast Corner thereof; Thence due West and along the North Line of said Section 16, a distance of 388.27 feet to the Northwest Corner of the E/2 W/2 NE/4 of said Section 16; Thence due South and along the West Line of said E/2 a distance of 1,139.97 feet; Thence North 25 degrees 32 minutes E 592.16 feet; Thence North 12 degrees 30 minutes E 629.93 feet to the point of beginning less the North 50 feet thereof, Washington County, Oklahoma.

as the true and correct legal description.

DATED THIS 18th day of May, 1982 at Bartlesville, Oklahoma.

WILLOW BROOK APARTMENTS LTD.

By: James L. Diamond  
JAMES L. DIAMOND  
GENERAL PARTNER

STATE OF OKLAHOMA     )  
                                  ) ss.     PARTNERSHIP ACKNOWLEDGMENT  
COUNTY OF WASHINGTON )

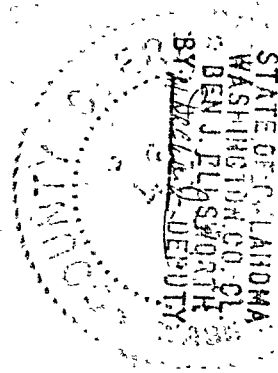
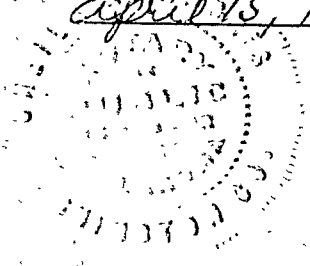
Before me, the undersigned, a Notary Public, in and for said County and State, on this 18 day of May, 1982, personally appeared James L. Diamond to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its General Partner and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of the partnership, for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.

Shirley K. Harris  
NOTARY PUBLIC

My Commission Expires:

April 15, 1986



MAY 18 2 51 PM '82

FILED

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